

Self Business Information Who's Business-_____

Type of Business-_____

Name of Business-_____ EIN-_____

Address of Business-_____

Which Accounting method do you use Cash-_____ Accrue-_____

Do you Materially participate in the business Yes-___ No-___ Did you start the business this year Yes___ No___

Did you have any employees you payed with a 1099-Yes-_____ No-_____ if Yes did you file the 1099's Yes___ No___

Gross income you received in a 1099-_____ Gross income received in other ways-_____

Did You Pay Advertising Y___ N___ \$_____ Did You Pay commisions and Fees Y___ N___ \$_____

Did You Pay for Insurance Y___ N___ \$_____ Did You Pay a Mortgage Y___ N___ \$_____

Did you pay rent or Lease Y___ N___ \$_____ was this on a Vehicle \$_____ Machinery \$_____ Equipment \$_____

Did You Pay any Legal fees Y___ N___ \$_____ Did you pay repairs & Maintanace Y___ N___ \$_____

Supplies Y___ N___ \$_____ Taxes/ Licenses Y___ N___ \$_____ Repair & Maintanance Y___ N___ \$_____

Utilities Y___ N___ \$_____ Wages(Less employmentcredits) Y___ N___ \$_____

Did You use a Vehicle for the business: Yes_____ No_____

Was your vehicle available for off duty hours? Yes_____ No_____

Do You have another vehicle available for personal use? Yes_____ No_____

Do you have Evidence to support deductions? Yes_____ No_____ If Yes is it in Writing Yes_____ No_____

What type of Vehicle _____ What Year _____

Business Miles _____ Commuting miles _____ Other Miles _____

Fuel, Repairs, and maintanance \$_____.

Did you Travel for the business Yes_____ No_____

Hotel/ Motels Yes___ No___ \$_____ Airplaine Yes___ NO___ \$_____ Transportation Yes___ No___ \$_____

Tolls, Parking fees Yes___ NO___ \$_____ Food Yes___ No___ \$_____ Entertainment Yes___ No___ \$_____

Other expenses

What _____ \$_____

What _____ \$_____

What _____ \$_____

What _____ \$_____

What _____ \$_____

What _____ \$_____

Questions for your tax preparer:

1. _____

2. _____

3. _____

4. _____

Please bring receipts for everything that you want added to tax return

other notes